

# St Mary's - Ecclesfield

## Health, Safety and Welfare Policy.

Dated 2021



### General Statement

We are committed to the Health, Safety and Welfare of our employees, our volunteers and all members of the public who use our premises. Our aim is to ensure that our church premises are a safe work and worship environment for all who use it by controlling the hazards in and around our premises and any hazards caused by what we do.

We will make sure that you are kept safe by carrying out regular inspections and performing health and safety surveillance as required. We will maintain our premises, equipment and facilities and provide you with any Personal Protective Equipment (PPE) that we consider necessary for your Health and Safety.

We will complete Risk Assessments (and where necessary documented them) and will regularly review them.

You are asked to help us maintain a healthy and safe work and worship environment by reporting hazards, accidents, defective equipment and dangerous occurrences.

You are asked to look after any safety equipment we provide and to report immediately any defects in it.

You are required to follow any signs and / or safety instructions given to you for your safety.

You are reminded that you are responsible for your own health and safety and also for the health and safety of others who use these premises

This policy will be reviewed regularly and revised as necessary.

Signed:

Vicar: 

Churchwardens: 

Date: 07-03-2021

NB: Further information on this HS&W policy and any associated Risk Assessments is available on request.

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Dated 2021



### Policy Statement

It is the policy of St Mary's – Ecclesfield its Vicar and Churchwardens to: -

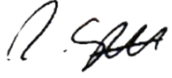
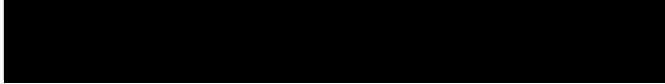
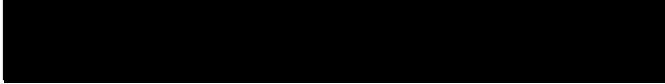

- Regard legal compliance as the lowest acceptable standard and to ensure that St Mary's community is moving towards best practice in health, safety and welfare.
- Regard health, safety and welfare as a core management function.
- Develop a system of responsibility for, and communication of, health, safety and welfare matters.
- Maintain a safe and healthy environment and safe methods of carrying out activities.
- Ensure that adequate equipment and facilities are made available to ensure safe working practices and that such equipment and facilities are effectively maintained.
- Ensure the provisions of appropriate resources to meet health, safety and welfare issues.
- State in writing (via this Health, Safety and Welfare Policy and other published information), to all employees, volunteers and members of our congregation, its responsibility to ensure the health, safety and welfare of all persons within its premises and also ensure the safe and proper use of equipment and facilities provided.
- Provide necessary information, equipment, instruction, training and supervision, to ensure the health, safety and welfare of employees and members of its congregation.
- Appoint (as appropriate) Responsible Persons to deal with specific aspects of health, safety and welfare legislation.
- Ensure immediate and accurate reporting and investigation of accidents and incidents.
- Make specific arrangements to ensure that Contractors working on our premises are carrying out their responsibilities for health, safety and welfare.
- Ensure that any health and safety related matter brought to their attention by the Parochial Church Council is given prompt and appropriate attention.
- Ensure that all appropriate statutory laws, regulations and approved codes of practice are strictly adhered to and that any required statutory registers are maintained.
- Ensure that assessments of risks to health and safety are conducted (and where necessary documented) and that adequate control measures are put in place and maintained.

- Ensure that adequate supervision is made available at all times.
- Seek specialist advice on any health, safety and welfare matter for which clarification or assistance is required.
- Review and develop this Health, Safety and Welfare Policy not less than once every two years.

Organisation and Responsibility

The overall responsibility for Health, Safety and Welfare lies with the Vicar

Signed:

Tim Gill		Vicar
Ann Hackett		Church Warden
Jo Hawksworth		Church Warden
Thomas Proctor		Church Warden
Vacancy		Church Warden

Date: 2021

Review Date: 2024

Persons having specific responsibilities.

<u>Area of Responsibility</u>	<u>Named Person</u>
Parish Safeguarding Officer	Andrea Whittaker
EAWR (Electricity at Work Regulations)	Thomas Proctor
DSE (Display Screen Equipment)	Peter Lonsborough
COSHH (Control of Substances Hazardous to Health)	Peter Lonsborough
Fire Precautions. (Regulatory Reform (Fire Safety) Order 2005)	Peter Lonsborough
Manual Handling Operations Regulations	Vacant